

AGENDA

FOR A REGULAR MEETING ON MONDAY, July 7, 2003
OF THE BOARD OF COUNTY COMMISSIONERS OF CLEVELAND COUNTY
ROOM 120 OF THE COUNTY OFFICE BUILDING 9:00 A.M.
201 SOUTH JONES, NORMAN, OKLAHOMA 73069

- A. Meeting called to order.
- B. Quorum call.
- C. Pledge of Allegiance.
- D. Approve minutes of the Special Meeting of July 1, 2003.
- E. New Business:
 1. Discussion, Consideration, and/or Action to Approve the Regional Secure Detention Contract between the Cleveland County Commissioner's and the Office of Juvenile Affairs for FY 2004.
 2. Discussion, Consideration, and/or Action In the Matter of the Application to Determine a Portion of Boyd Drive to Norman, Oklahoma, Vacated, no longer used by the public, and foreclosing the right to reopen the same.
 3. Discussion, Consideration, and/or Action to Approve the Contract between Cleveland County and American Elevator for service on the following Elevators:
 - a. 1 Armor in the amount of \$79.00 monthly
 - b. 1 Esco in the amount of \$113.00 monthly
 - c. 1 Dover in the amount of \$88.00 monthly
 4. Discussion, Consideration, and/or Action to accept the Oklahoma Tax Commission Unclaimed Property Mineral Interests Legal Descriptions as per Title 60, § 658.1 of the Oklahoma Statutes.
 5. Discussion, Consideration, and/or Action to Approve the Maintenance Agreement between the Cleveland County Clerk's Office and Eastman Kodak for one Mini Processor. Agreement is from July 1, 2003, thru Dec. 31, 2003, in the amount of \$611.99 for six months

6. Discussion, Consideration, and/or Action to Approve the Maintenance Agreement between the Cleveland County Clerk’s Office and GMS (Graphic Media Supply) for OCE’ 7056 Blue Line Machine. Agreement is from May 23, 2003, thru May 22, 2004, in the amount of \$1,095.00 per year, plus an excess copy charge of \$.07 per linear foot.
7. Discussion, Consideration, and/or Action to Approve the Software Agreement between the Cleveland County Clerk’s Office and Kellpro. Agreement is from July 1, 2003, thru June 30, 2004, in the amount of \$900.00 annually.
8. Discussion, Consideration, and/or Action to Approve the Resolution Determining Maximum Monthly Highway Expenditures.

T1A	\$ 296,959.07
T1C	3,770.19
T2A	749,984.98
T2B	67,446.52
T3	<u>633,109.73</u>
Total Unrestricted	1,751,270.49

9. Approve the June, 2003, monthly reports of the following:
 - a. Dorinda Harvey, County Clerk
 - b. Denise Heavner, County Assessor
 - c. Paula Roberts, Election Board Secretary

10. Approve the following Blanket Purchase Orders:

- a. General Fund

04-0430 – SP2	Southwestern Bell	1,000.00
04-0431 – SM2	W. W. Grainger, Inc.	2,500.00
04-0433 – SM2	P & K Riverside	500.00
04-0434 – SM2	Trane Parts Center	1,000.00
04-0435 – SM2	Unisource Worldwide, Inc.	2,500.00
04-0436 – SM2	Voss Lighting	1,500.00
04-0437 – SM2	Neutron Industries, Inc.	1,000.00
04-0438 – SM2	Ellison Feed & Seed, Inc.	300.00
04-0439 – SM2	Northcutt Greenlawn Nursery	500.00
04-0440 – SM2	Dandilawn by Atlas Pro Turf	1,000.00
04-0444 – SM2	Empire Paper Co.	1,000.00
04-0445 – SM2	Biotech	300.00
04-0446 – SM2	J & R Windows & Glass	2,500.00
04-0447 – SM2	Hy-Pride Janitorial Supply	1,500.00
04-0448 – SM2	Banks Vacuum Cleaner Exchange	500.00
04-0452 – SM2	Empire Paper Company	1,500.00

04-0467 – R2	Norman Transcript	2,500.00
04-0469 – SM2	Hunzicker Brothers, Inc.	2,500.00
04-0470 – SM2	Home Depot Comm. Acct.	1,500.00
04-0471 – SM2	Dandilawn by Atlas Pro Turf	1,000.00
04-0472 – SM2	Electrical Surplus Equip.	1,000.00
04-0473 – SM2	Dave’s Small Engine	1,000.00
04-0474 – SM2	Big Red Supply	1,500.00
04-0475 – SM2	Okla. Roofing & Sheet Metal	5,000.00
04-0479 – SQ2	Wal-Mart Community	2,500.00

b. Highway Fund

04-0476 – T2A	COMTEC Electronic System	250.00
04-0482 – T2A	Maguire Disposal Service	480.00
04-0488 – T2A	Buck’s Propane	250.00
04-0489 – T2A	Southwest Trailers & Equip.	500.00
04-0491 – T2A	Jim Johnson Oil Company	1,000.00
04-0492 – T2A	Rubber Gaskets of America	300.00
04-0493 – T2A	G. W. VanKeppel Co.	500.00
04-0494 – T2A	Signs & Blanks	500.00
04-0495 – T2A	Wilson Culverts, Inc.	1,500.00

c. Health Fund

04-0449 – MD2	Waste Management Recycle	500.00
04-0460 – MD2	Storage World	300.00

11. Approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

03-0067 – SM2	03-0297 – T2A
03-0088 – SM2	03-0861 – T2A
03-0117 – A2	03-1829 – T2A
03-0321 – SM2	03-3347 – T2A
03-0326 – SM2	03-4086 – T2A
03-0440 – A2	03-4583 – T2A
03-0454 – E2	03-4912 – T2A
03-4636 – B2B	03-5253 – T2A
03-5062 – SQ2	03-5601 – T2A
03-5136 – B2B	
03-5242 – SQ2	03-3332 – MD2
03-5244 – B2B	03-4340 – MD2
03-5473 – HR2	03-4958 – MD2

03-0157 – FF2	03-4327 – CFBRE2
03-0267 – FF2	03-4400 – CFBRE2
03-0381 – FF2	03-5025 – CFBRE2
03-0818 – FF2	
03-2938 – FF2	03-3304 – CFB2
03-3199 – FF2	03-4489 – CFB2
03-3273 – FF2	
03-5690 – FF2	03-0047 – CFHRE2

12. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY03/04

a. General Fund	\$62,684.41
b. Health Fund	10,032.00

FY02/03

a. General Fund	\$ 157,450.20
b. Highway Unrestricted Fund	67,249.51
c. Health Fund	5,838.36
d. Sheriff's Service Fee Fund	8,663.75
e. Sheriff's Revolving Fund	4,951.82
f. Sheriff's Commissary Fund	118.80
g. County Clerk's Preservation Fund	45.05
h. Assessor's Revolving Fund	189.80
i. Fair Board Fund	1,928.36

F. Adjourn:

Date posted: July 2, 2003

County Clerk